

# **PANDEMIC EMERGENCY PLAN**

## **COVID-19**

### **Alice Hyde Medical Center**

#### **Facility Contacts**

##### **DOH Contact:**

- Susan Biondolillo, AVP Long term Care, Administrator
- Valerie Lester – Director of Nursing

##### **Public Health Liaison**

- Julie Marshall – AVP Quality

##### **Leading Age NY – State Long term Care Association**

- Susan Biondolillo AVP Long Term Care, Administrator
- Valerie Lester – Director of Nursing

##### **Media Liaison:**

- Phil Rau - Communications Director at Alice Hyde

##### **Coordination of Staff, Resident's, Families**

- Susan Biondolillo, AVP Long Term Care, Administrator
- Valerie Lester – Director of Nursing
- Department Managers

#### **Facility Communications**

Restriction of Visitation signs are placed on all exterior doors

A designated phone line has been established for families to maintain communication with their loved ones

Residents and Families will be notified within 24 hours when there is a positive case of COVID 19 in either a resident or staff

Care Management meetings will be offered to residents/ families via video conferencing or telephone to maintain family participation in plan of care

Families are updated weekly about the status of COVID 19 in the facility and precautions that are in place to protect residents and limit exposure to COVID 19 via mailed letter from the Administrator.

Staff receive organization updates via daily email update from the Alice Hyde Medical Center CEO, email, and posting

### **Supplies and Resources**

Supplies will continued to maintained using the Alice Hyde Medical Center Supply Chain

Hand sanitizer is readily available outside the entrance of resident rooms, dining rooms, gym, hallways, common areas and entrances. For handwashing

Sinks are stocked with soap and paper towels

Facility will maintain a 60 day supply supply of gowns, gloves, masks (N95 and surgical), goggles, eye protection and hand sanitizer in accordance with state and federal regulations.

If PPE is required from offsite storage location, supply chain will be contacted and a transfer requisition

Appropriate Infection Control Program Precautions signs are placed outside a resident's room

Necessary PPE is placed outside the resident room and other locations where care is provided

Facemasks, gloves and hand sanitizer are available at entrances

### **Identification and Management of Residents**

Vital Signs to include temperature and pulse oximetry will be taken each shift for all residents

Staff and residents are monitored for respiratory illness and tracked by Infection Control Nurse

Infection Control Nurse will notify Public Health of clusters of respiratory infections, severe respiratory and or suspected COVID 19

Resident who test positive for COVID 19 will be retested in accordance with state and federal guidelines.

All attempts will be made to cohort residents with respiratory infections and to assign designated staff to care for them.

Residents who are positive for COVID -19 will be transferred to the designated cohort unit with designated staff assigned.

Bathrooms will not be shared with residents outside the COVID Positive Cohort

In the event the facility is unable to cohort COVID + and suspect individuals then the facility will call the NYS DOH and ask for assistance in sending resident to an appropriate facility.

In the event the facility is unable to manage symptoms or maintain a cohort the physician will be contacted to pursue transfer to Alice Hyde Medical Center

### **Visitation**

Visitation Restriction signs will be placed on all public exterior entrance doors

Family members notified of visitation restrictions

End of life visitation is permitted with approval by Administrator – visitors will be limited to two at a time and will be required to wear surgical masks, gowns and gowns. The resident should wear a mask is tolerated

Alternative forms of visitation are available including phone visits, virtual visits and window visits

In person visitation will be held in accordance with state and federal guidelines.

### **Occupational Health**

All staff are required to use the staff entrance and stop at the staff screening station.

Staff are screened daily at each shift (8 hours) for fever and symptoms.

Staff reporting any symptoms will be sent home and instructed to call Occupational Health for further guidance

Staff will not be allowed to return to work until Occupation Health has given approval (based on stated and federal guidelines)

### **Education and Training**

The Infection Control Nurse will coordinate education programs and will record attendance

Staff Education on signs and symptoms of COVID 19

Training in donning and doffing of PPE has been completed.

Droplet Precaution education has been completed

N95 training and fit testing has been completed

Proper hand hygiene education was completed